

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, September 25, 2024.

CALL TO ORDER: Chair Tyeis L. Baker-Baumann, called the September meeting of the Board of Trustees to order at 2:02 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Gary V. Heitmeyer, and James C. Oda

Absent: Elizabeth S. Gutmann, Thomas P. Milligan

PLEDGE OF ALLEGIANCE: Trustee Baker-Baumann led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Dr. Richard Hanes, Dr. Paul Heintz, Harold Hitchcock, Macy Guillozet, James E. Lehmkuhl, Rajesh Menon, Kara A. Myers, Brandi Olberding, Dr. Andrew Runyan, Dr. Melissa Wertz, all ESCC administrators; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees

TRUSTEE RESPONSIBILITIES: Trustee Fortkamp read the College's mission statement. Chair Baker-Baumann asked the trustees to review the commitments of the board.

Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESIDENT'S REPORT: President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events and ongoing funding initiatives.

President Spradlin informed the Trustees that the Strategy Map, which represents an overview of the work that the College is doing this fall semester, will be in the board packet from here forward.

President Spradlin also relayed that CIO Rajesh Menon recently gave a presentation to President's Cabinet concerning AI. He is assisting Cabinet in considering the responsibilities of the College in regard to AI usage. A team has been put together to develop policies and procedures dealing with AI usage on campus, which will be presented to the Board sometime in 2025.

TRUSTEE COMMITTEE REPORTS:

Self-Evaluation Committee Report:

Committee Chair Dubbs Reported:

- The annual trustee self-evaluation will take place soon.
  - Heather Lanham will email the 2024 evaluation survey to each trustee within the next two weeks.
  - The Trustees will have two weeks in which to complete the self-evaluation.
  - After the surveys are completed, the Self-Evaluation Committee, consisting of Trustees Dubbs and Oda, will meet in order to go over the results.
  - A summary of the results will then be presented to all Trustees at the

November 20<sup>th</sup> Board meeting.

- The Self-Evaluation Committee determined that there is no need to make any changes to the current list of trustee self-evaluation questions.
- Chair Baker-Baumann asked if any of the Trustees had any other thoughts pertaining to the annual survey, or the process in which it is delivered and discussed. The Trustees stated that they were fine with the current process.

Treasurer Updates:

CFO Lehmkuhl reported:

- This is the one meeting out of the year where there are no financial statements to report, as the business office is awaiting the finish of the audit. The audit should be completed in early October, and full financial statements will be reported to the Board at the November meeting.
- The College has outperformed the projections to the positive.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for Audit.

MONITORING  
REPORT:

Dr. Melissa Wertz, Provost, on behalf of Ms. Kim Zornes, Dean of Accreditation & Academic Effectiveness, gave updates of how the College addresses Core Theme III: Understanding Student & Stakeholder Needs.

PRESENTATION:

Dr. Andrew Runyan, Dean of Professional & Technical Programs, gave the Trustees an overview of the United States International University-Africa (USIU) Kenya Grant, giving them opportunities to ask questions.

- This is part of Kenya's Employment Pathways for Youth Program
- Edison State was asked to be a partner in order to mentor institutions in Kenya.
- USAID is funding 8.75 million dollars over a five-year period for all partners involved. Edison State's portion is \$728,000.
- Edison State will be working directly with the TVET, Technical and Vocational Education and Training Institutes, in Africa.
- Youth unemployment poses a significant challenge in Kenya, hindering sustainable growth and community resilience. Despite economic growth, social disconnection among youth aged 18 – 34 persists, aggravated by the inadequate capacity of technical education institutions (TVETs) to address the issue effectively.
- This opportunity will help Edison State experience diversity, help with faculty development, give us federal grant experience, as well as grow our institutional reputation.
- Edison State has already been highlighted in the White House fact sheet when the president of the institution visited the US.
- There will be opportunity for travel to Kenya twice a year for two employees from Edison State for the first 3 years, and twice a year for one person for the last 2 years.

TRUSTEE  
EDUCATION:

Ms. Brandi Olberding, Assistant Dean of Workforce Development & Work-Based Learning, updated the Trustees on current initiatives of the Workforce and Partnerships Department.

- Ms. Olberding informed the Trustees that the workforce office's main functions include:
  - Employer services and resources.

- Providing customized training and trade skill development.
- Offering leadership and professional development courses.
- Utilizing full-time qualified and experienced instructors.
- Offering job postings and recruitment services.
- Utilizing *Edison State Works* to connect with students on campus, either in-person or virtually.
- Offering Tech-Cred assistance.
- Prior learning assessment credit.
- Holding the annual Summer Symposium for HR Professionals.

APPROVAL OF  
CONSENT  
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of June 26, 2024 Board Meeting Minutes
- B. Approval of August 28, 2024 Board Retreat Minutes
- C. BOARD ACTION FY 2025 092524 – Approval of 2025 Board Meeting Schedule
- D. BOARD ACTION FY 2025 092524 – Approval of 2025 Monitoring Reports Schedule
- E. BOARD ACTION FY 2025 092524 - Approval of Revised Non-Discrimination & Anti-Harassment Policy 3358-3-03

With no additional corrections, additions, or deletions to the consent agenda, Trustee Oda moved, seconded by Trustee Heitmeyer, for approval of the consent agenda.

On roll call vote with Trustees Oda, Heitmeyer, Baird Ganley, Baker-Baumann, Dubbs, and Fortkamp voting aye, the Chair declared the motion carried.

TRUSTEE OPEN  
FORUM:

ACCT

- President Spradlin, on behalf of Trustee Milligan, informed the Board that Dr. Milligan plans to participate in a project of ACCT called Mapping Community Colleges Around the World.
- He will be writing a piece on the Colombian equivalent of Community College.
- The project will go throughout the Fall and his article, along with others, likely be published (along with many others) some time in Spring of 2025

OACC

- Trustee Dubbs informed the Board that the Executive Committee of the Ohio Association of Community Colleges is still in the process of filling the position of the OACC President.

CELEBRATIONS

- Trustee Baird Ganley celebrated the very good reports that were presented to the Board today.
- Several attendees celebrated the fact that it has finally rained after going so long without.

OTHER BUSINESS:

President Spradlin informed the Trustees that, after the meeting adjourns, he will be giving anyone interested a tour of the newly renovated library, as well as the new Respiratory Care classrooms.

Trustees Baird Ganley, Baker-Baumann, Dubbs, and Heitmeyer joined President Spradlin and Heather Lanham on the tour.

ADJOURNMENT: With no further business to come before the board, Chair Baker-Baumann declared the meeting adjourned at 3:05 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary