

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, June 26, 2024.

CALL TO ORDER: Chair Tyeis L. Baker-Baumann, called the June meeting of the Board of Trustees to order at 1:55 PM.

EXECUTIVE SESSION: Chair Baker-Baumann asked for a motion for the board to go into executive session for the purpose of discussing personnel matters. In attendance was Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Thomas P. Milligan, James C. Oda, Christopher D. Spradlin, and Heather M. Lanham.

Trustee Oda moved, seconded by Trustee Baird Ganley, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the Chair declared the motion carried.

Chair Baker-Baumann adjourned to an executive session at 1:56 PM for the purpose stated.

PUBLIC SESSION: Chair Baker-Baumann resumed the public session at 2:15 PM. The remaining attendees joined the meeting at this time.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Thomas P. Milligan, and James C. Oda

Absent: Elizabeth S. Gutmann, Gary V. Heitmeyer

PLEDGE OF ALLEGIANCE: Trustee Dubbs led the group in the pledge of allegiance.

INTRODUCTIONS: Jill Bobb, Macy Guillozet, Harold Hitchcock, James E. Lehmkuhl, Bruce W. McKenzie, Rajesh Menon, Kara A. Myers, Dr. Melissa A. Wertz, Kim Zornes, all ESCC administrators; William Loudermilk, ESCC faculty member; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees

TRUSTEE RESPONSIBILITIES: Trustee Baird Ganley read the College's mission statement. Chair Baker-Baumann asked the trustees to review the commitments of the board.

Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESIDENT'S REPORT: President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events and ongoing funding initiatives.

President Spradlin informed the Trustees that the Ohio Senate passed SB288, but that Edison State was not chosen for one of the One Time Strategic Community Investment Fund grants that we had been hoping to receive, but that not many other higher educational institutions were chose either.

President Spradlin also discussed information concerning the USAID Grant, which he had previously relayed in his written report to the Trustees. Edison State has been announced as a sub participant under the USAID grant in partnership with the United States International

University-Africa, located in Nairobi, Kenya, to provide consulting services and support to technical colleges in Kenya as they work to build their relationships with local employers. Edison State will help the colleges to build their capacity and expertise in providing workforce development. Edison State will receive \$728,000 in funding over five years to support the work of our deans and faculty on this project. A team of experts from Edison State will be sent to Kenya one to two times a year over the this time period. Dr. Andy Runyan, Dean of Professional and Technical Programs, is heading this endeavor. Dr. Runyan will give a more detailed description to the Trustees during an upcoming meeting. President Spradlin noted that Edison State was listed on the White House's website for receiving this grant to partner with Kenya.

President Spradlin concluded his report with a big thank you to Kim Zornes for her work on the completion plan, as well as to James Lehmkuhl and Macy Guillozet for all of their hard work on developing the FY25 budget.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Committee Chair Milligan reported:

- He has had the opportunity to confer with CFO Lehmkuhl concerning the current financial statements and there have been no substantial changes from last month's forecast, which is refreshing news.
- The FY25 budget looks to be stronger than the current fiscal year.
- Trustee Milligan deferred to CFO Lehmkuhl to give an overview of the May 2024 financial statements and the FY 25 Budget.

Treasurer Updates:

CFO Lehmkuhl reported:

- Statement of Net Position
 - Accounts and pledges receivable are \$742,521 higher when comparing May of 2024 to May of 2023. This increase is mostly due to student AR being up by because of the tuition waiver starting to trail off.
- Statement of Changes in Net Assets
 - Net income is up by \$2,412,269 when compared to this time last year.
 - Revenues are up by \$1,390,362 and expenses are down by \$1,021,907 when compared to last year.
 - Our projected forecast is \$681,634.
- Statement of Cash Flows
 - Our cash since the start of the fiscal year has increased by \$755,599. This is a trend that we like to see. Keep in mind we are approaching the time of year when we start to use more cash than we have coming in so this number will start to go down as we approach the end of the fiscal year.
- Forecast Changes
 - We have no changes to our forecast at this time.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections: .6
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 3.8.

- FY 2025 Budget
 - Statement of Changes in Net Assets
 - Our budgeted net income for fiscal year 2025 is a solid \$550,000.
 - Comparison File from FY 2025 budget to FY 2024 Budget:
 - The largest change is our capital appropriations line – we are going with a budget of \$1,802,406 versus \$3,458,787 for last year. This will hopefully eliminate some adjustments to our FY2025 forecast.
 - SB 6 Ratio – with GASB 68 & 75
 - Based on current projections – .6
 - SB 6 Ratio – without GASB 68 & 75
 - Based on current projections – 3.8.
 - This is based on the following assumptions:
 - Item 1 – individual traditional student tuition will increase \$5 per credit hour.
 - Item 2 – Overall SSI will increase by 7.71 percent above the amount we received in FY2024.
 - Item 3 – Health care costs will increase by 12.2 percent.
 - Item 4 – Payroll costs will increase by a 2.0 percent pay raise.
 - Item 5 – Tuition waivers will continue to be honored but no new students will be put on them.
 - Item 6 - Continued savings from a strategic staffing plan.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for Audit.

TRUSTEE
EDUCATION:

Dr. Melissa Wertz, Provost, gave an update on curriculum initiatives, informing the Trustees of the following:

- The Curriculum Committee is a group of faculty members and academic advisors.
- This group is always in tune with what courses will be changed and what is offered at the College.
- The new BSN program already has seven applicants for the upcoming Fall Semester.

ACADEMIC
SENATE REPORT:

Professor William Loudermilk, Academic Senate Chair, gave an update on the following Academic Senate initiatives:

- Academic Senate has held four very well attended meeting so far during this academic year.
- Senate has revised, reviewed, and voted to approve updates to their bylaws.
- Issues discussed this year have included AI in the classrooms, as well as student food insecurities.
- The open committee seats have been filled. The officers will hold two-year terms.
- Senate held leadership elections. Faculty member William Loudermilk will continue to serve as Chair and faculty member Vicki Kirk will continue to serve as Secretary.

APPROVAL OF
CONSENT
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of May 22, 2024 Board Meeting Minutes
- B. BOARD ACTION FY 2024 062624 – Approval of the FY 2025 Budget
- C. BOARD ACTION FY 2024 062624 – Contract & Salary Compensation for

President Spradlin

- D. BOARD ACTION FY 2024 062624 – Approval of OPERS Pick-Up Plan: Fringe Benefit for the College President
- E. BOARD ACTION FY 2024 062624 – Approval of Motor Vehicles Policy 3358-6-13
- F. BOARD ACTION FY 2024 062624 – Approval of Edison State Community College’s 2024-2026 Completion Plan
- G. BOARD ACTION FY 2024 062624 - Approval of Student Location Determination Policy 3358-5-09
- H. BOARD ACTION FY 2024 062624 - Hiring of Personnel - Assistant Professor of Nursing - Fuller

With no additional corrections, additions, or deletions to the consent agenda, Trustee Oda moved, seconded by Trustee Fortkamp, for approval of the consent agenda.

On roll call vote with Trustees Oda, Fortkamp, Baird Ganley, Baker-Baumann, Dubbs, and Milligan voting aye, the Chair declared the motion carried.

TRUSTEE OPEN FORUM:

50th ANNIVERSARY UPDATES

- Trustee Oda reported that, generally speaking, the year-long 50th Anniversary celebration is officially over.
- The final event will take place on August 22nd with the burying of the Edison State 50th Anniversary Time Capsule. The Time Capsule location will include instructions for it to be dug up in 2073 during the College’s 100th anniversary.
- The Fifty Trees initiative continues.

ACCT

- Trustee Milligan reminded the members of the Board that the 2024 ACCT Annual Leadership Congress will take place in Seattle from October 23rd – 26th.

OACC

- Trustee Dubbs informed the Board that the Executive Committee of the Ohio Association of Community Colleges has hired Avi Zaffini as the new President.
- For FY25 all Ohio community colleges will have to pay a special assessment along with regular membership fees in order to cover the buy-out of outgoing President Jack Hershey. Edison State’s additional cost will be \$3521.00.
- The Ohio Department of Education held the Annual Trustees Conference on June 5th. The conference was attended by Trustees Dubbs, Milligan, Oda, and Baker-Baumann, as well as Provost Wertz, CFO Lehmkuhl, and Heather Lanham.
- Dr. Dubbs also reported that Eastern Gateway Community College will be closing this year.

TRUSTEE COMMENTS

- Trustee Milligan relayed that, after attending the ODHE Conference, the person with the most gravitas in the room was former Ohio State Football Coach, Jim Tressel.

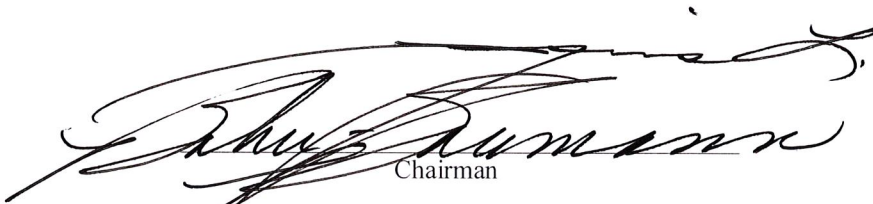
CELEBRATIONS

- Trustee Milligan thanked Trustee Oda for his leadership on the 50th Anniversary Committee as well as the rest of the committee members who worked so hard over the last few years.
- President Spradlin celebrated the fact that CIO Rajesh Menon’s wife and daughter are currently visiting him from India and will be in the area for a while.

OTHER BUSINESS: Chair Baker-Baumann stated that President Spradlin’s renewal contract was approved at this meeting by the Board of Trustees, and that she would therefore like for it to be officially signed before the meeting’s end. Chair Baker-Baumann, Vice Chair Fortkamp, and President Spradlin each signed the contract to the applause of the other meeting attendees.

ADJOURNMENT: With no further business to come before the board, Chair Baker-Baumann declared the meeting adjourned at 3:02 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary