

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, May 22, 2024.

- CALL TO ORDER:** Chair Tyeis L. Baker-Baumann, called the May meeting of the Board of Trustees to order at 2:00 PM.
- ROLL CALL:** Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Elizabeth S. Gutmann, Gary V. Heitmeyer, Thomas P. Milligan, and James C. Oda
- PLEDGE OF ALLEGIANCE:** Trustee Dubbs led the group in the pledge of allegiance.
- INTRODUCTIONS:** Jill Bobb, Rachel Carlisle, Dr. Richard Hanes, Dr. Paul Heintz, Harold Hitchcock, James E. Lehmkuhl, Bruce W. McKenzie, Rajesh Menon, Kara A. Myers, Dr. Andrew Runyan, all ESCC administrators; Andrea Francis, Justin McCulla, Kim Zornes, all ESCC employees; Devonte Curry, ESCC student; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees
- TRUSTEE RESPONSIBILITIES:** Trustee Heitmeyer read the College's mission statement. Chair Baker-Baumann asked the trustees to review the commitments of the board.
- Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.
- PRESIDENT'S REPORT:** President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events and ongoing funding initiatives.
- President Spradlin proclaimed that it is a great time of year because of Commencement, relaying that 2024 had close to the highest number of certificates ever awarded to graduating students.
- President Spradlin stated that the 50th Anniversary Blue & Gold Gala, which was held on May 11th, went very well. There were over 150 guests in attendance.
- President Spradlin informed the Trustees that the Childcare Center just earned a five star rating. He and the Trustees congratulated Director Holly Short and the other staff members of the center.
- President Spradlin also informed the Trustees that, with the onset of the new nursing Bachelor's degree, faculty member Leah Shreeves will take on the roll of Director of the Associates Program in nursing, while Jill Bobb will undertake the Director of the Bachelor's Program, while also remaining Associate Dean of Nursing and Emergency Medical Services.
- PRESENTATION:** Dr. Rick Hanes, VP of Advancement, Strategic Planning, & Partnerships & Executive Director of the Foundation, gave an update and went over next steps of the Capital Campaign.
- The Capital Campaign, referred to as the FiftyNext Campaign, went public on May 11th after President Spradlin made the announcement at the Gala.
 - Dr. Hanes shared with the Trustees a list of 16 projects for which the campaign will fund.

- The original ask was 14 million dollars.
- The College has thus far received 5.9 million dollars in donations. Dr. Hanes attributed this in part to the Trustees helping to spread the word.
- Dr. Hanes stated that every community foundation in the area has committed to this project.
- The Trustees thanked Dr. Hanes and President Spradlin for doing such a great job garnering these commitments so far.

TRUSTEE
COMMITTEE
REPORTS:

Executive Committee Report:

Chair Baker-Baumann Reported:

- The Executive Committee met on May 20th in order to review the annual evaluation of President Spradlin and to discuss contract negotiations, which are currently taking place.
- The Executive Committee will meet again in the very near future as soon as a date is established.

Finance/Audit Committee Report:

Committee Chair Milligan reported:

- He and CFO Lehmkuhl have looked into pension liabilities and determined that a significant liability does not exist and does not represent much of a change in liabilities for the institution.
- Trustee Milligan deferred to CFO Lehmkuhl to give an overview of financial statements.

Treasurer Updates:

CFO Lehmkuhl reported:

- Statement of Net Position
 - Accounts and pledges receivable are \$829,486 higher when comparing April of 2024 to April of 2023. This increase is mostly due to student AR being up by \$570,000 as a result of the tuition waiver starting to trail off.
 - Deferred student fee income is up \$408,372. This is due to increases in enrollment for summer semester.
- Statement of Changes in Net Assets
 - Net income is up by \$2,412,269 when compared to last year like now.
 - Revenues are up by \$1,390,362 and expenses are down by \$1,021,907 when compared to last year.
 - Our projected forecast is \$681,634.
- Statement of Cash Flows

Our cash since the start of the fiscal year has increased by \$1,157,405. This is a trend that we like to see. Keep in mind we are approaching the time of year when we start to use more cash than we have coming in so this number will start to go down as we approach the end of the fiscal year.

- Forecast Changes
 - There are no changes to the forecast at this time.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections: .6
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 3.8.
- FY 2025 Budget
 - The FY 2025 budget is looking strong.
 - Individual traditional student tuition will increase \$5 per credit hour.
 - Overall SSI will increase 7.71% (\$960,150) above the amount received in FY24.
 - Health care costs will increase by 12.2%.
 - Payroll costs will increase by a 2.00% pay raise.
 - Tuition waivers will continue to be honored but no new students will be put on to them (this is a savings of \$438,579).
 - Continued savings from a strategic staffing plan.
 - The FY 2025 budget will go before the Board for approval at the June 26, 2024 Board meeting.
- CFO Lehmkuhl also gave the Trustees an overview of the recently updated staffing plan for current and future hires:
 - The business office and HR department has been working on the staffing plan for FY25 since October of 2023. It will be finalized this week.
 - The plan needed to produce a savings of around \$40,000, which it has succeeded in doing.
 - The plan has separated unfilled positions into four separate categories:
 - Positions not being filled currently, but will be tracked
 - Positions that have already been approved by Cabinet and are in the process of being filled
 - Positions that have been reviewed and presented to Cabinet for approval in June
 - Positions that will continued to be tracked, but are tabled for FY25, to be revisited in FY26.
 - When this plan was prepared, the savings that the College’s budget required were determined first, and then the various vice presidents were asked to share his or her hiring priorities. Both aspects assisted with the development of this plan.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for Audit.

TRUSTEE
EDUCATION:

Mr. Justin McCulla, Director of Athletics, joined by Edison State student Devonte Curry, presented on Student Life: Athletic and Academic Achievement.

- Mr. McCulla gave examples of current initiatives in Athletics, such as:
 - Adding new sports in the future
 - The current locker room renovation project
 - The scheduled student-athlete days on campus.
- Mr. McCulla gave examples of current initiatives in Student Life, such as:
 - Current activities and events
 - Student clubs and organizations
 - Future plans for the weight room and fitness center.

- Student Devonte Curry was asked to join the board meeting in order to give the Trustees an overview of the opportunities attending Edison State has provided for him, as well as what he will be doing in the future.
- Mr. McCulla informed the Trustees of the accomplishments of Mr. Curry, including:
 - Two-year men’s basketball player
 - 4-time All-OCCAC Academic Team Member
 - 2-Time Third Team Academic All-American

TRUSTEE
EDUCATION:

Mr. Bruce McKenzie, Chief Marketing Officer & Director of Communications, and Andrea Francis, Assistant Director of Marketing & Communications, gave the Marketing and Public Relations Report, informing the Trustees on current initiatives of the Marketing team, such as:

- Work done for the 50th Anniversary celebrations
- Work completed so far for the Capital Campaign
- Creation of program specific content sheets
- Fifty-four press releases since January 1, 2024
- Updates on the new website, which will be launched in July
- New academic pathways web pages

APPROVAL OF
CONSENT
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of April 24, 2024 Board Meeting Minutes
- B. BOARD ACTION FY 2024 052224 - Hiring of Personnel - Academic Coordinator of Clinical Education - Respiratory Care Program /Instructor - Dukes
- C. BOARD ACTION FY 2024 052224 – Hiring of Personnel - Assistant Professor of Early Childhood Education (ECE) - Borden
- D. BOARD ACTION FY 2024 052224 - Hiring of Personnel - Director for Respiratory Care/Instructor - Wiechart

With no additional corrections, additions, or deletions to the consent agenda, Trustee Oda moved, seconded by Trustee Gutmann, for approval of the consent agenda.

On roll call vote with Trustees Oda, Gutmann, Baird Ganley, Baker-Baumann, Dubbs, Fortkamp, Heitmeyer, and Milligan voting aye, the Chair declared the motion carried.

TRUSTEE OPEN
FORUM:

50th Anniversary Updates

- Trustee Oda reported that the 50th Anniversary Blue & Gold Gala took place on Saturday, May 11, 2024 and went very well.
- Trustee Oda also relayed that the Fifty Trees Project has begun and encouraged Trustees to donate a tree.
- Trustee Oda also reported that, as one of the final celebrations of the 50th Anniversary, a time capsule will be buried soon on the grounds of the Piqua Campus, with directions for future staff, faculty, and students to dig it up and open it fifty years from now.

OACC

- Trustee Dubbs informed the Board that the Executive Committee of the Ohio Association of Community Colleges is still in the process of filling the position of the OACC President.

EXECUTIVE
SESSION:

Chair Baker-Baumann asked for a motion for the board to go into executive session for the purpose of discussing personnel matters.

Trustee Dubbs moved, seconded by Trustee Heitmeyer, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the Chair declared the motion carried.

Chair Baker-Baumann adjourned to an executive session at 3:14 PM for the purpose stated.

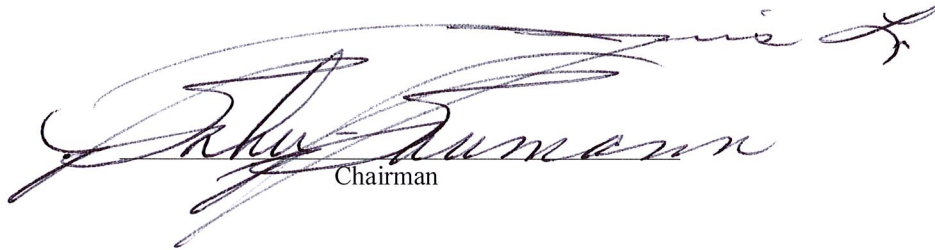
PUBLIC SESSION:

Chair Baker-Baumann resumed the public session at 3:42 PM.

ADJOURNMENT:

With no further business to come before the board, Chair Baker-Baumann declared the meeting adjourned at 3:44 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary

