

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356, April 24, 2024.

CALL TO ORDER: Chair Tyeis L. Baker-Baumann, called the April meeting of the Board of Trustees to order at 2:01 PM.

ROLL CALL: Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Elizabeth S. Gutmann, and James C. Oda

Absent: Douglas L. Fortkamp, Gary V. Heitmeyer, Thomas P. Milligan

PLEDGE OF ALLEGIANCE: Trustee Gutmann led the group in the pledge of allegiance.

INTRODUCTIONS: Chad A. Beanblossom, Macy Guillozet, Dr. Richard Hanes, Dr. Paul Heintz, Harold Hitchcock, James E. Lehmkuhl, Bruce McKenzie, Kara A. Myers, Dr. Andrew Runyan, Dr. Melissa A. Wertz, Kim Zornes, all ESCC administrators; Beka Lindeman, ESCC faculty; Christopher D. Spradlin, President; Heather M. Lanham, Secretary to the Board of Trustees

TRUSTEE RESPONSIBILITIES: Trustee Oda read the College's mission statement. Chair Baker-Baumann asked the trustees to review the commitments of the board.

Chair Baker-Baumann asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

PRESIDENT'S REPORT: President Spradlin updated the Trustees on enrollment numbers and campus initiatives, new hires, as well upcoming campus events and ongoing funding initiatives.

President Spradlin recognized Administrative Professionals Day, and thanked his Sr. Executive Assistant, Heather Lanham, for her hard work.

President Spradlin also relayed that the College received the responses from the HLC evaluators and they looked very good. He thanked the Trustees for their help with the process.

President Spradlin congratulated faculty member Sara Young, Assistant Professor and Director of the Physical Therapist Program, on earning her doctorate degree.

TRUSTEE COMMITTEE REPORTS:

Executive Committee Report:

Chair Baker-Baumann Reported:

- The Executive Committee met on March 27th and discussed:
 - The most recent financial statements.
 - The guidelines for board approval of administrative level positions. The research of this process continues.
 - The upcoming annual presidential evaluation process.
 - The evaluation tool was updated.
 - Trustees will receive the evaluation via email on April 29th and will have two weeks to complete.
 - The Executive Committee will then meet again to discuss the results, as well as begin the discussion of President Spradlin's

- contract renewal.
- The results will be presented to the Board as a whole during an executive session at the May 22nd Board meeting.
- The Committee also discussed ways in which the Board might honor the memory of Trustee Darryl Mehaffie. This conversation is ongoing.

Finance/Audit Committee Report:

CFO Lehmkuhl reported on behalf of Committee Chair Milligan:

- Statement of Net Position
 - Cash and cash equivalents is \$924,007 higher when comparing March of 2024 to March of 2023. This is a trend that we want to see.
- Statement of Changes in Net Assets
 - Net income is up by \$2,786,994 when compared to last year like now.
 - Revenues are up by \$1,522,859 and expenses are down by \$1,264,135 when compared to last year.
 - Our projected forecast is \$681,634.
- Statement of Cash Flows
 - Our cash since the start of the fiscal year has increased by \$1,782,311. This is a trend that we like to see. Keep in mind we are approaching the time of year when we start to use more cash than we have coming in so this number will start to go down as we approach the end of the fiscal year.
- Forecast Changes
 - We did go from a projected net income of \$522,384 to a projected net income of \$681,634 as of March.
 - This change is attributable to the following adjustments to our forecast:
 - Our overall projected revenue has decreased by \$606,080 due to the following adjustment:
 - Capital Appropriation Revenue – We have decreased our forecast for capital appropriation revenue due to a delay in the processing of our Convocation Center (locker room) addition. The paperwork submitted by the architect for the project had to be changed which moved the projected to the next month's Controlling Board meeting.
 - Our over projected expenses have decreased by \$765,330 due to the following adjustment:
 - Institutional Support Expense – We decreased our projection of institutional support expense by \$763,330. The majority of this adjustment corresponds with the adjustment that we made to capital appropriation revenue line.
- SB 6 Ratio – with GASB 68 & 75
 - Based on current projections: .6
- SB 6 Ratio – without GASB 68 & 75
 - Based on current projections: 3.8.

With no further discussion, Chair Baker-Baumann declared that the budget reports be filed for Audit.

MONITORING
REPORTS:

Core Theme II: Helping Students Learn

- Ms. Kim Zornes, Dean of Accreditation and Academic Effectiveness, relayed that the purpose of Core Theme II is to ensure that students are provided the best opportunity for success through a strong and committed teaching and learning environment that connects necessary resources, support and tools in the classroom and throughout the college.
- Ms. Zornes cited some of Edison State's success points of this approach, including:
 - SSI increased by 8.1% (nearly \$1 million) since FY 2023 and by 32.1% (over \$3 million) since FY 2021.
 - The largest dollar increases in both periods were in Course Completions. Access Funding also increased over these time periods.

OPERATIONS
REPORT:

Mr. Chad Beanblossom, Vice President of College Operations, gave updates on current and future operational projects taking place across campus, including:

- Renovation and additions to locker room space.
- Kitchen Renovation
- Addition of the Market C space in the cafeteria
- East Hall classroom updates
- Future updates to the Convocation Center
- Future repair and replacement of the North Hall windows
- Future updates to the Emerson Center and Library

APPROVAL OF
CONSENT
AGENDA:

Chair Baker-Baumann presented the following consent agenda item for approval:

- A. Approval of February 28, 2024 Board Meeting Minutes
- B. BOARD ACTION FY 2024 042424 - Approval of Full-Time Faculty Promotion Recommendation, Academic Year 2024-25
- C. BOARD ACTION FY 2024 042424 – Approval of Continuing Contracts for Full-Time Faculty, Academic Year 2024-25
- D. BOARD ACTION FY 2024 042424 - Approval of Tuition Increase for Fall 2024, Fiscal Year 2025

With no additional corrections, additions, or deletions to the consent agenda, Trustee Oda moved, seconded by Trustee Baird Ganley, for approval of the consent agenda.

On roll call vote with Trustees Oda, Baird Ganley, Baker-Baumann, Dubbs, and Gutmann voting aye, the Chair declared the motion carried.

TRUSTEE OPEN
FORUM:

50th Anniversary Updates

- Trustee Oda reported that the 50th Anniversary Blue & Gold Gala will take place on Saturday, May 11, 2024 and asked all Trustees to attend.

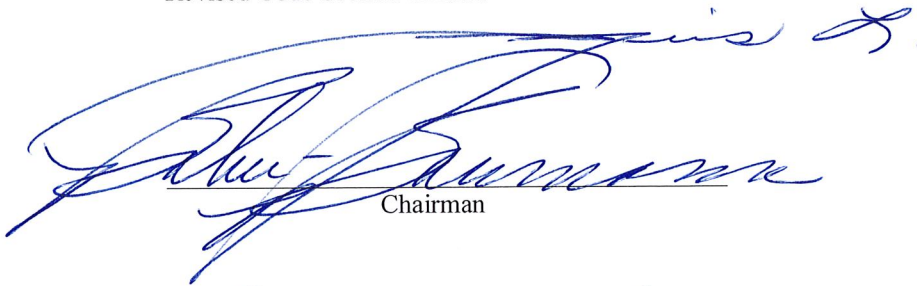
OACC

- Trustee Dubbs informed the Board that the Executive Committee of the Ohio Association of Community Colleges is still in the process of filling the position of the OACC President.
- The committee consists of four trustees and four community college presidents and they have a good feel for what they would like to see in the next president.

OTHER BUSINESS: Heather Lanham reminded the Trustees of the ODHE Annual Trustees Conference, which will take place in Columbus on June 5th. Ms. Lanham asked Trustees to please let her know if they would like to attend.

ADJOURNMENT: With no further business to come before the board, Chair Baker-Baumann declared the meeting adjourned at 2:56 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."



Chairman



Board Secretary