

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 and via Zoom online video conference, May 25, 2022.

- CALL TO ORDER:** Chair James C. Oda called the May meeting of the Board of Trustees to order at 1:03 PM.
- ROLL CALL:** Present: Tamara Baird Ganley, Tyeis L. Baker-Baumann, Philip E. Dubbs, Douglas L. Fortkamp, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda
- PLEDGE OF ALLEGIANCE:** Trustee Baird Ganley led the group in the pledge of allegiance.
- EXECUTIVE SESSION:** Chair Oda asked for a motion for the board to go into executive session for the purpose of discussing personnel matters.
- Trustee Dubbs moved, seconded by Trustee Mehaffie, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chair declared the motion carried.
- Chair Oda adjourned to an executive session at 1:06 PM for the purposes stated.
- PUBLIC SESSION:** Chair Oda resumed the public session at 1:31 PM.
- MOTION TO ADD RESOLUTION FY 2022-02 TO THE AGENDA:** Trustee Mehaffie moved, seconded by Trustee Baker-Baumann, to add Resolution FY 2022-02 – Authorizing the Presidential Search Committee of the Board of Trustees of Edison State Community College to Conduct a Closed Internal Presidential Search, to the May 25, 2022 agenda of the Board of Trustees.
- On roll call vote with Trustees Mehaffie, Baker-Baumann, Baird Ganley, Dubbs, Fortkamp, Gutmann, Heitmeyer, Milligan and Oda voting aye, the Chair declared the motion carried.
- INTRODUCTIONS:** Chad A. Beanblossom, Jill Bobb, Dr. Amanda Bylczynski, Chad A. Beanblossom, Amy K. Crow, Macy E. Guillozet, Dr. Richard A. Hanes, Dr. Paul Heintz, Bruce A. Jamison, James E. Lehmkuhl, Bruce McKenzie, Kara A. Myers, Christopher D. Spradlin, all ESCC administrators; Clarissa K. Kiehl, Susana Castano-Miller, Emily N. Wargo, all ESCC employees; Brad N. Lentz, ESCC Faculty; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board of Trustees
- Director of Public Safety and Security, Bruce Jamison, introduced new employee Emily Wargo, Part-time Campus Security Officer.
- Vice President of Enrollment Management and Regional Campus Operations, Chad Beanblossom, introduced employee Clarissa Kiehl, the new College Resource Specialist at the Piqua Campus, and new employee Susana Castano-Miller, College Resource Specialist at the Greenville Campus.
- SPECIAL RECOGNITIONS:** Provost Spradlin and Mr. Beanblossom introduced faculty member and Director of the Agriculture Program, Brad Lentz. Mr. Lentz recently received the Darke County Chamber of

Commerce's Agriculture Achievement Award during the Chamber's Agribusiness Day event. The agriculture program at Edison State also received the Agricultural Advocacy Award.

TRUSTEE RESPONSIBILITIES: Trustee Gutmann read the College's mission statement. Chair Oda asked the trustees to review the commitments of the board.

Chair Oda asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chair Oda presented the following consent agenda item for approval:

- A. Approval of April 27, 2022 Board Meeting Minutes
- B. BOARD ACTION FY 2022 052522 – Contract & Salary Compensation for Dr. Larson
- C. BOARD ACTION FY 2022 052522 – Approval of Public Safety Policies 3358-9-01 – 3358-9-08
- D. BOARD ACTION FY 2022 052522 - Approval of Policy 3358-3-14 - Sick-Bereavement Leave

With no additional corrections, additions, or deletions to the consent agenda, Trustee Dubbs moved, seconded by Trustee Fortkamp, for approval of the consent agenda.

On roll call vote with Trustees Dubbs, Fortkamp, Baird Ganley, Baker-Baumann, Gutmann, Heitmeyer, Mehaffie, Milligan and Oda voting aye, the Chair declared the motion carried.

MOTION TO APPROVE RESOLUTION FY 2022-02: Trustee Mehaffie moved, seconded by Trustee Gutmann, to approve Resolution FY 2022-02 – Authorizing the Presidential Search Committee of the Board of Trustees of Edison State Community College to Conduct a Closed Internal Presidential Search.

On roll call vote with Trustees Mehaffie, Gutmann, Baird Ganley, Baker-Baumann, Dubbs, Fortkamp, Heitmeyer, Milligan and Oda voting aye, the Chair declared the motion carried.

PRESIDENT'S REPORT: Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget and updates on the College's response to the COVID-19 pandemic. Dr. Larson informed the Trustees the College is making plans to move into Phase 4, which is the final phase of its Covid recovery plan. Phase 4 will coincide with the implementation of the new security system.

TRUSTEE EDUCATION: Executive Vice President and Provost, Chris Spradlin, gave the Trustees a summary of the recent updates to the faculty ESEA contract, noting that negotiations went smoothly. He thanked faculty participants Dustin Wenrich, Vickie Kirk and Steve Marlow, and Director of Human Resources Kara Myers, for their efforts. The contract will be presented to the board for consideration of approval at the June 22, 2022 board meeting.

PRESENTATION: Mr. Bruce Jamison, Director of Public Safety and Security, gave the Trustees an overview and demonstration of the new comprehensive security system. Mr. Jamison emphasized the system's in-person operations, remote operations and mobile operations.

FACILITIES  
REPORT:

Mr. Harold Hitchcock, Director of Physical Plant and Facilities, gave the Trustees an update on the first quarter facilities initiatives and improvements, from January 1, 2022 through April 1, 2022.

TRUSTEE  
COMMITTEE  
REPORTS:

Finance/Audit Committee Report and Treasurer Updates:

Committee Chair Milligan reported:

- Trustee Milligan deferred to CFO Lehmkuhl for the update on the financial statements.

CFO Lehmkuhl reported:

- Statement of Net Position
  - Cash and cash equivalents have increased since this time last year.
  - Accounts and pledges receivable have decreased since this time last year.
  - Restricted investments have decreased since this time last year.
  - Accrued liabilities have increased since this time last year.
  - Long term debt has decreased since this time last year.
- Statement of Changes in Net Assets
  - Net income is down by \$1,033,985 when compared to last year like now.
  - Both revenues and expenses are up when compared to last year.
  - Our projected forecast is positive - \$573,325.
- Statement of Cash Flows
  - Our cash since the start of the fiscal year has increased by \$456,625.
- Forecast Changes
  - We went from a projected net income of \$606,867 last month to a projected net income of \$573,325 when comparing the forecast from March 2022 to April 2022.
  - Increase in Student tuition and fees of \$157,706 due to actual year to date revenues being higher than annual expectations.
  - Increase in federal grants and contracts revenue of \$466,506 due to the HEERF funding that we are receiving.
  - Increase institutional support expense of \$393,722 due to the additional cost of the tuition waivers and various HEERF expenses.
- SB 6 Ratio – with GASB 68 & 75
  - Based on current projections – 6.
- SB 6 Ratio – without GASB 68 & 75
  - Based on current projections: 4.1.
- Center For Workforce Development and Education Financial Report.
  - Net income for the year of \$38,047.
- YTD Comparison
  - Increase in student tuition and fees of \$917,368 when comparing April of 2022 to April of 2021. This is accounted for in the forecast.
  - Increase in Federal grants of \$3,964,045 when comparing April of 2022 to April of 2021. This is due to the HEERF funding and the adjustments were made to the forecast to reflect this change.
  - Increase in state appropriations of \$1,067,295 when comparing April of 2022 to April of 2021. This is accounted for in both the budget and the forecast.
  - Increase in institutional support expense of \$3,929,037 when comparing



April of 2022 to April of 2021. This is due to the tuition waivers and HEERF funding that we are receiving. This is accounted for in the forecast.

- o Increase in student aid of \$1,873,461 when comparing April of 2022 to April of 2021. This is due to the HEERF funding that we were required to award to our students. This is accounted for in the forecast.

With no further discussion, Chair Oda declared that the budget reports be filed for audit.

TRUSTEE OPEN FORUM:

ACCT

- Trustee Mehaffie reminded the Board that the 2022 ACCT Annual Leadership Congress will be held October 26<sup>th</sup> – 29<sup>th</sup> in New York City. Trustees Oda, Milligan and Mehaffie will be attending, along with Dr. Larson, Heather Lanham and Provost Spradlin.

OACC

- Trustee Dubbs reported that the Ohio Association of Community College Annual Meeting will be held in person at North Central State in Mansfield, Ohio on June 2<sup>nd</sup>. Trustees Oda, Mehaffie, Dubbs and Heitmeyer will be attending with Dr. Larson, Provost Spradlin and Heather Lanham.

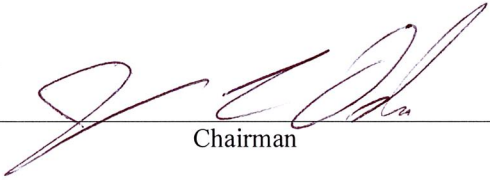
Celebrations

- Chair Oda celebrated Dr. Larson’s birthday.
- Trustee Gutmann celebrated the upcoming Memorial Day holiday.

ADJOURNMENT:

With no further business to come before the board, Chair Oda declared the meeting adjourned at 3:17 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”

  
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Chairman

  
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Board Secretary