

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held via Zoom online video conference, January 27, 2021.

- CALL TO ORDER: Chair Tami Baird Ganley called the January meeting of the Board of Trustees to order at 2:04 PM.
- ROLL CALL: Present: Philip E. Dubbs, Tamara Baird Ganley, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda
- PLEDGE OF ALLEGIANCE: Trustee Mehaffie led the group in the pledge of allegiance.
- MOMENT OF SILENCE: Chair Baird Ganley expressed her sadness over the sudden loss of Vice Chair Marvella Fletcher, who had been a member of the Edison State Board of Trustees since 2013. Chair Baird Ganley stated that Trustee Fletcher had been a cheerleader for Edison State Community College, and had been a strong advocate for its students over the years. Ms. Fletcher passed away on January 12, 2021 after a very brief illness. Chair Baird Ganley led the meeting attendees in a moment of silence. Trustee Fletcher will be greatly missed.
- INTRODUCTIONS: Chad A. Beanblossom, Jill Bobb, Amanda Bylczynski, Amy K. Crow, Dr. Paul Heintz, James E. Lehmkuhl, Dr. Richard Hanes, Bruce A. Jamison, Bruce McKenzie, Kara Myers, Brandi Olberding, John W. Shishoff, Christopher D. Spradlin, all ESCC administrators; Todd Brittingham, Andrea Francis, all ESCC employees; William Loudermilk, ESCC faculty member; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board
- Provost Spradlin recognized Ms. Brandi Olberding in her new role as Assistant Dean of Workforce Development & Work-Based Learning.
- Mr. Bruce McKenzie, Chief Marketing Officer & Director of Communications, introduced Ms. Andrea Francis in her new role as Assistant Director of Marketing and Communications.
- Police Chief Bruce Jamison gave the Trustees an overview of all current and new employees in each of the three divisions of the Edison State Department of Public Safety: Police, Emergency Management and Security.
- TRUSTEE RESPONSIBILITIES: Chair Baird Ganley read the College's mission statement, and then asked the trustees to review the commitment of the board.
- Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.
- APPROVAL OF CONSENT AGENDA: Chair Baird Ganley presented the following consent agenda item for approval:
- A. Approval of November 18, 2020 Board Meeting Minutes
 - B. BOARD ACTION FY 2022 012721 – Approval of Updated Public Records Policy
 - C. BOARD ACTION FY 2020 012721 - Approval of Audit Contract Award FY2021 –FY 2025
- With no additional corrections, additions, or deletions to the consent agenda, Trustee Heitmeyer moved, seconded by Trustee Gutmann, for approval of the consent agenda.

On roll call vote with Trustees Heitmeyer, Mehaffie, Baird Ganley, Dubbs, Gutmann, Milligan and Oda voting aye, the Chair declared the motion carried.

PRESIDENT'S
REPORT:

Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

Dr. Larson also stated to the Trustees that the College has learned a lot from the experience of going through the COVID-19 global pandemic. When the time comes, the College is well positioned to transfer out of the processes precautions put in place as a result of the pandemic. She is incredibly proud of how the Edison State family has reacted and performed during this unprecedented time.

Dr. Larson informed the Board that Edison State will hopefully be a COVID-19 vaccination distribution center in the future, when the vaccine is available. The College will be available whenever needed.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report and Treasurer Updates:

In the absence of Finance Committee Chair Bensman, CFO John Shishoff reported:

- The SB6 report remains in good shape.
- The Cash Flow report is relatively the same as this same time last year.
- The Statement of Net Position reflects a slight loss from this same time as last year, but is still in good shape.
- There was a small loss of \$40,000 in the Center of Workforce Development and Education, which is not unusual due to the current pandemic situation.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

Trustee Nominations/Awards Committee Report:

Nominations/Awards Committee Chair Gary Heitmeyer, reported:

- According to the Ohio Revised Code, it is necessary for the Board of Trustees to hold leadership elections each year.
- The committee had previously been asked to make recommendations for nominations of leadership positions for 2021.
- It was the recommendation of the Nominations and Awards Committee at the November 18, 2020 board meeting that Trustee Marvella Fletcher be considered for the position of Board Chair, and that Trustee Jim Oda be considered for the position of Board Vice Chair.
- Due to the unexpected passing of Trustee Marvella Fletcher on January 12, 2021, Trustee Baird Ganley has agreed to serve as Chair for a third term, upon approval from the Board of Trustees. Trustee Jim Oda has agreed to serve as Vice Chair upon approval from the Board of Trustees.
- The vote by trustees to confirm each position will take place during today's meeting.

APPOINTMENT OF
BOARD CHAIR
FOR 2021:

Chair Baird Ganley requested that Past Chairman Milligan call for motions for the appointment of officers.

Trustee Milligan stated that, due to the unfortunate passing of Vice Chair Marvella Fletcher, Chair Baird Ganley has agreed to serve a third year as Chair upon approval from the Board. Mr. Milligan also stated that, according to the Ohio Revised Code, a Chair is able to serve a total of three consecutive years.

Trustee Dubbs moved, seconded by Trustee Mehaffie to re-appoint Trustee Tami Baird Ganley as Chairman of the Board of Trustees of Edison State Community College for a one-year term; January 2021 through January 2022.

On roll call vote with Trustees Dubbs, Gutmann, Heitmeyer, Mehaffie, Milligan and Oda voting aye, Immediate Past Chairman Milligan declared the motion carried. Trustee Baird Ganley abstained from the vote.

Trustee Milligan thanked Chair Baird Ganley for agreeing to serve for a third year, and stated that the entire Board continues to grieve for Trustee Marvella Fletcher's passing.

APPOINTMENT OF
BOARD VICE
CHAIR FOR 2021:

Trustee Gutmann moved, seconded by Trustee Heitmeyer to appoint Trustee James Oda as Vice Chairman of the Board of Trustees of Edison State Community College for a one-year term; January 2021 through January 2022.

On roll call vote with Trustees Gutmann, Heitmeyer, Baird Ganley, Dubbs, Mehaffie and Milligan voting aye, Immediate Past Chairman Milligan declared the motion carried. Trustee Oda abstained from the vote.

Trustee Milligan thanked Trustee Oda for stepping in to fulfill the roll as Vice Chair. Chair Baird Ganley thanked the Nominations Committee and Trustee Milligan, stating that the Board moves on in Trustee Fletcher's honor.

TRUSTEE OPEN
FORUM:

ACCT

- Trustee Mehaffie reminded the members of the Board that this year's ACCT National Legislative Summit (NLS) will be held virtually, and encouraged all to attend.
- Dr. Larson stated that the NLS will offer a lot of legislative activity for trustees this year, and should be very interesting.

OACC

- Trustee Dubbs distributed an overview of the OACC Regular Audit for 2020.
- Dr. Dubbs also informed the Trustees that the OACC will hold a virtual board meeting on January 28th. He will be attending along with Dr. Larson.
- One topic of discussion during this board meeting will be the response of higher education to the COVID-19 pandemic.
- Dr. Dubbs also relayed to the Trustees that OACC President Jack Hershey refused to take an annual bonus last year since the budget was so tight.

Trustee Comments

- Dr. Larson expressed her gratitude to the leadership of the Board, stating that she is very grateful for the continuity, leadership and sacrifice that Chair Baird Ganley has made, and that Vice Chair Jim Oda has recently accepted.
- Trustee Gutmann thanked Dr. Larson for personally calling each Trustee in order to inform them of the passing of Trustee Marvella Fletcher.

Celebrations

- Trustee Mehaffie congratulated Vice Chair Oda, thanking him for serving, and thanked Chair Baird Ganley for continuing to serve.

EXECUTIVE
SESSION:

Chair Baird Ganley asked for a motion for the board to go into executive session for the purpose of discussing confidential matters and sale of property.

Trustee Mehaffie moved, seconded by Trustee Gutmann, to go into executive session in

compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chair declared the motion carried.

Chair Baird Ganley adjourned to an executive session at 3:13 PM for the purposes stated.


PUBLIC SESSION: Chair Baird Ganley resumed the public session at 3:38 PM.

ADJOURNMENT: With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 3:38 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”



Chairman



Board Secretary