

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held via a Zoom online video conference, April 22, 2020.

- CALL TO ORDER:** Chair Tami Baird Ganley called the April meeting of the Board of Trustees to order at 2:02 PM.
- ROLL CALL:** Present: Tamara Baird Ganley, Gary J. Bensman, Philip E. Dubbs, Marvella Fletcher, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie, Thomas P. Milligan and James C. Oda
- INTRODUCTIONS:** Chad A. Beanblossom, Dr. Jessica A. Chambers, Nathan Cole, Amy Crow, James E. Lehmkuhl, Dr. Richard Hanes, Dr. Paul R. Heintz, Dr. Tracey A. Human, Bruce A. Jamison, Bruce W. McKenzie, Linda M. Peltier, John W. Shishoff, Christopher D. Spradlin, Mona R. Walters, all ESCC administrators; Greg A. Clem, ESCC faculty member; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board
- TRUSTEE RESPONSIBILITIES:** Chair Baird Ganley read the College's mission statement and asked the trustees to review the commitment of the board.
- Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.
- APPROVAL OF CONSENT AGENDA:** Chair Baird Ganley presented the following consent agenda item for approval:
- A. Approval of February 26, 2020 Board Meeting Minutes
  - B. BOARD ACTION FY 2020 042220 – Approval of Continuing Contracts for Full-Time Faculty, Academic Year 2020-21
  - C. BOARD ACTION FY 2020 042220 - Approval of Full-Time Faculty Promotion Recommendation, Academic Year 2020-21
- With no additional corrections, additions, or deletions to the consent agenda, Trustee Oda moved, seconded by Trustee Milligan, for approval of the consent agenda.
- On roll call vote with Trustees Oda, Milligan, Baird Ganley, Bensman, Dubbs, Fletcher, Heitmeyer and Mehaffie voting aye, the Chair declared the motion carried. Trustee Gutmann was having connectivity issues during the time of the vote, and was not able to vote.
- PRESIDENT'S REPORT:** Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.
- Dr. Larson also informed the Trustees that they would soon be receiving by email the tool in which to complete her annual evaluation. The results of her evaluation will be discussed during an executive session of the May board meeting.

- PRESENTATION: Mr. Bruce Jamison, Director of Campus Safety and Security, gave the Trustees an overview of how the campus and Edison State employees are functioning during the COVID-19 pandemic, and subsequent stay-at-home order implemented by Ohio Governor DeWine.
- The Edison State Operations Command (ESOC) was developed in order to manage the campus facilities and employees.
  - The ESOC team consists of Mr. Jamison, Ms. Darlene Francis, School Nurse, and Mr. Jim Howell
  - The team meets every day at 1:00 PM.
  - Edison State is considered an essential business by the governor, but the campus still has restrictions as to how it may operate at this time.
  - The ESOC team has established very tight controls as to how employees are given access to campus.
  - The team issues permits to certain individuals and departments in order to allow them access to campus.
  - Since March 23<sup>rd</sup>, there have been 256 visits to campus.
  - Everyone is screened when they arrive.

TRUSTEE  
COMMITTEE  
REPORTS:

Finance/Audit Committee Report:

Finance Committee Chair Bensman reported:

- Mr. Bensman requested that CFO Shishoff give the financials report

Treasurer Updates

CFO John Shishoff reported:

- The SB6 score remains strong at 3.9.
- The Statement of Changes in Net Assets report is slightly higher than what was reported in February, due to expenses being much lower in March.
- The Net Position reports remains relatively unchanged since the February report.
- Cash flow has increased by \$300,000 since last month.
- The Center for Workforce Development and Education has over \$112,000 in net income.
- Mr. Shishoff also gave the Trustees an update on some Capital projects that will still move forward.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

TRUSTEE OPEN  
FORUM:

ACCT

- Trustee Mehaffie reported that, as of today, the August 6<sup>th</sup> New Trustee GLI, to be held in Washington D.C., still appears to be scheduled.
- Trustee Mehaffie was happy to report that Edison State was featured in the central region portion of the ACCT monthly newsletter.

OACC

- Trustee Dubbs reported that, as of today, the Annual OACC Trustees' Conference is still scheduled to take place on June 6, 2020.

Trustee Comments

- Trustee Fletcher thanked Heather Lanham for the extra work involved with putting together an online board meeting.
- Trustee Gutmann commented that she never thought before that she would miss attending meetings.

Celebrations

- Chair Baird Ganley celebrated Edison State as a whole, for all of their hard work in dealing with the COVID-19 pandemic.
- Heather Lanham thanked Chad Beanblossom and Bruce Jamison for their assistance in finding a safe space on the Darke County Campus for Trustee Mehaffie to virtually attend today's meeting.

ADJOURNMENT: With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 2:45 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”

  
Chairman

  
Board Secretary