

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 June 26, 2019.

CALL TO ORDER: Chair Tami Baird Ganley called the June meeting of the Board of Trustees to order at 2:30 PM.

ROLL CALL: Present: Tamara Baird Ganley, Gary J. Bensman, Marvella Fletcher, Elizabeth S. Gutmann, Thomas P. Milligan and James C. Oda

Absent: Philip E. Dubbs, Gary V. Heitmeyer, Darryl D. Mehaffie

PLEDGE OF ALLEGIANCE: Trustee Bensman led the group in the pledge of allegiance.

INTRODUCTIONS: Jessica A. Chambers, James E. Lehmkuhl, Richard A. Hanes, Harold K. Hitchcock, Linda M. Peltier, John W. Shishoff, Christopher D. Spradlin, Mona R. Walters, all ESCC administrators; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board; Mr. Robert Doyle, ZHF Consulting representative

TRUSTEE RESPONSIBILITIES: Chair Baird Ganley asked Trustee Fletcher to read the College's mission statement and asked the trustees to review the commitment of the board.

Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.

APPROVAL OF CONSENT AGENDA: Chair Baird Ganley presented the following consent agenda item for approval:

- A. Approval of May 22, 2019 Board Meeting Minutes
- B. Board Action FY 2019 062619 – Approval of the FY 2020 Operating Budget
- C. Board Action FY 2019 062619 – Contract & Salary Compensation for President Larson
- D. Board Action FY 2019 062619 – Ratification of Contract Between ESCC ESEA
- E. Board Action FY 2019 062619 - Approval of \$5 Per Credit Hour Tuition Increase for FY 2020
- F. Board Action FY 2019 062619 – Hiring of Personnel - Assistant Professor of Veterinary Technician - Bingham
- G. Board Action FY 2019 062619 - Hiring of Personnel – Economics Faculty - Yager

Chair Baird Ganley requested that Items B and E be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Bensman moved, seconded by Trustee Milligan, for approval of the consent agenda minus the removed items.

On roll call vote with Trustees Bensman, Milligan, Baird Ganley, Fletcher, Gutmann and Oda voting aye, the Chair declared the motion carried.

APPROVAL OF
\$5 PER CREDIT
HOUR TUITION
INCREASE FOR
FY 2020

Dr. Larson explained that this increase is predicated on the Ohio budget getting approved. This equates to a 3.1% increase for Edison State. It is anticipated that every other community college will also take advantage of this increase. PELL fully covers this increase for PELL students.

With no additional corrections, additions, or deletions, Trustee Fletcher moved, seconded by Trustee Oda, for approval of consent agenda Item E, Board Action FY 2019 062619 - Approval of \$5 Per Credit Hour Tuition Increase for FY 2020.

On roll call vote with Trustees Fletcher, Oda, Baird Ganley, Bensman, Gutmann and Milligan voting aye, the Chair declared the motion carried.

APPROVAL OF
THE FY 2020
OPERATING
BUDGET

CFO John Shishoff explained that a tracking formula is utilized and that the business office was very conservative in the development of this budget. It is anticipated that SSI will increase by 2%. Healthcare costs remain level. The faculty contract negotiated at an increase at 1%, which was given across campus. A loss at the new Troy and new Preble campuses was built into the budget.

With no additional corrections, additions, or deletions, Trustee Gutmann moved, seconded by Trustee Oda, for approval of consent agenda Item B, Board Action FY 2019 062619 - Approval of the FY 2020 Operating Budget.

On roll call vote with Trustees Gutmann, Oda, Baird Ganley, Bensman, Fletcher and Milligan voting aye, the Chair declared the motion carried.

PRESIDENT'S
REPORT:

President Larson thanked the Board of Trustees for approving her salary raise.

Dr. Larson informed the trustees that Pat and Thom Robinson were recently given a tour of Robinson Student Career Center, stating that they were very pleased with the progress.

Dr. Larson also updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

FOUNDATION
REPORT:

Mr. Rick Hanes, Vice President of Business and Community Partnerships, reported:

- He recently met with Foundation Chair John Warner in order to finalize the fiscal year statistics.
- Mr. Hanes went over the 13 goals the foundation had for FY19.
- Mr. Hanes also went over the goals of the foundation for FY20, which were approved last week.
- One new goal includes holding the first annual Drive for Scholarship Golf Scramble.

MONITORING
REPORT:

Ms. Mona Walters, Associate Provost, Institutional Planning, Effectiveness & Accreditation, previously distributed an update on the College Completion Plan to the trustees in written format, and was available to them for any questions. The College Completion Plan is filed with the Ohio Department of Higher Education every two years.

Mr. Rick Hanes, Vice President of Business and Community Partnerships, previously distributed an update on Core Theme III: Understanding Student and Stakeholder Needs, to the trustees in written format, and was available to them for any questions.

REGIONAL
CAMPUS REPORT:

Mr. Chad Beanblossom, Vice President of Regional Campuses, reported:

Eaton Campus

- Edison State is in the process of hiring a part-time recruitment person for the Eaton Campus.
- College Credit Plus courses are being offered at local high schools in Preble County.

Greenville Campus

- The Greenville Campus hosted a manufacturing camp last week.
- The youth tutoring program continues.

Troy Campus

- It is anticipated that the Troy Campus construction will be completed by July 17th.
- Furniture will be moved in after construction is completed.
- Fall enrollment contuse to grow at the Troy Campus.
- There will be a partnership signing with Franklin University on June 12th in Columbus.
- The ribbon-cutting ceremony will take place at the Troy Campus on August 28th.

PRESENTATION:

Mr. Harold Hitchcock, Maintenance Supervisor, gave the trustees an update on current facilities projects, including:

- New carpet has been installed in 11 classrooms as well as other areas on campus.
- New black back-drop curtains have been installed in the theater.
- There are many painting projects taking place in classrooms and faculty offices
- The theater chairs, and older chairs and benches around campus have been reupholstered. This is saving a tremendous amount of money rather than buying new.
- The Maintenance crew is currently in the process of renovating the North Hall restroom. They are saving money by doing a lot of the work in house.
- Maintenance is getting equipment ready to move to the Troy Campus.
- A new VFD was installed in West Hall.
- New asphalt was installed in parking lot #4.
- The concrete drive on the south side of campus building leading up to the loading dock was replaced.
- Back-up generators were installed in East Hall and Emerson Center. These are run by natural gas, which will save money.
- The public address system throughout campus is about 90% complete and should be ready at the end of July.
- Better energy efficient air conditioners are being installed in West Hall.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Finance Committee Chair Bensman reported:

- Trustee Bensman stated that he is becoming more familiar with the processes of the business office, and is very impressed with Mr. Shishoff and Mr. Lehmkuhl.
- Mr. Bensman requested that CFO Shishoff give the financials report.

Treasurer Updates

CFO John Shishoff reported:

- The SB6 score has not changed and remains at 4.1
- The statement of changes in net assets reflects a \$242,000 increase as a result of student tuition and fees and gifts from the foundation.
- Cash flow stands at \$337,000 more than this same time last year.
- The net position is sitting at \$491,000 less than this same time last year.
- The Center for Workforce Development and Education currently has a positive net income on operations.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

TRUSTEE OPEN FORUM:

ACCT

- On behalf of Trustee Mehaffie, Dr. Larson reminded trustees that the Annual ACCT Leadership Congress will take place in October in San Francisco.
- Dr. Larson also reminded trustees that the ACCT Governance Leadership Institute (GLI) for new trustees will take place in August in Washington DC.

OACC

- Dr. Larson thanked all of the trustees who attended the OACC Annual Conference, which took place in Columbus on June 12th and 13th, noting that the session topics were very good this year.
- Dr. Larson thanked Mr. Bob Doyle for being the voice of Edison State in Columbus.
- Chair Baird Ganley thanked Mr. Bob Doyle for all that he is doing in Columbus for Edison State in terms of making connections with local legislators.

Trustee Comments

- Trustee Oda inquired as to whether or not we have any upcoming adjunct training planned. Provost Spradlin replied that under the Strong Start to Finish Grant, there is funding available for adjunct training in co-curricular and student success. The college also routinely has training available during duty days, prior to the beginning of fall and spring semesters. Some adjuncts will also be involved in College Credit Plug training.
- Chair Baird Ganley wished Trustee Fletcher well with her upcoming foot surgery.

ADJOURNMENT:

With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 3:45 PM.

“The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22.”


Chairman


Board Secretary