

Minutes of the regularly scheduled meeting of the board of trustees of Edison State Community College, State of Ohio, held at 1973 Edison Drive, Piqua, OH 45356 May 22, 2019.

- CALL TO ORDER: Chair Tami Baird Ganley called the May meeting of the Board of Trustees to order at 2:04 PM.
- ROLL CALL: Present: Tamara Baird Ganley, Gary J. Bensman, Philip E. Dubbs, Marvella Fletcher, Elizabeth S. Gutmann, Gary V. Heitmeyer, Darryl D. Mehaffie and James C. Oda
Absent: Thomas P. Milligan
- PLEDGE OF ALLEGIANCE: Trustee Heitmeyer led the group in the pledge of allegiance.
- EXECUTIVE SESSION: Chair Baird Ganley asked for a motion for the board to go into executive session for the purpose of discussing personnel matters.
Trustee Oda moved, seconded by Trustee Heitmeyer, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chair declared the motion carried.
Trustee Milligan participated in this executive session via conference call.
Chair Baird Ganley adjourned to an executive session at 2:05 PM for the purposes stated.
- PUBLIC SESSION: Chair Baird Ganley resumed the public session at 2:36 PM.
- INTRODUCTIONS: Chad A. Beanblossom, Jessica A. Chambers, Dr. Paul R. Heintz, Dr. Tracey A. Human, James E. Lehmkuhl, Linda M. Peltier, John W. Shishoff, Christopher D. Spradlin, Mona R. Walters, all ESCC administrators; David R. Barth, Susan H. Barth, Elisha B. Hicks, all ESCC faculty members; Amy A. Borgert, ESCC staff member; Dr. Doreen M. Larson, President; Heather M. Lanham, Secretary to the Board;
- TRUSTEE RESPONSIBILITIES: Chair Baird Ganley asked Trustee Gutmann to read the College's mission statement and asked the trustees to review the commitment of the board.
Chair Baird Ganley asked if any of the items on the consent agenda presented a conflict of interest to any of the trustees. None were noted at this time.
- APPROVAL OF CONSENT AGENDA: Chair Baird Ganley presented the following consent agenda item for approval:
- Approval of April 24, 2019 Board Meeting Minutes
 - Board Action FY 2019 052219 – Approval of Tuition Fee Changes for Fall 2019
 - Board Action FY 2019 052219 - Approval of the New Sign and Main Entrance Project to be awarded to Muhlenkamp Building Corp for \$279,379
 - Board Action FY 2019 052219 - Ratification of Contract Between ESCC and ESEA, 2019 - 2022
- Chair Baird Ganley informed the board that it is necessary to pull Item D from the consent agenda before a vote, as the ESEA contract has not yet been finalized. This item will be

reintroduced at the June 26, 2019 board meeting:

Trustee Mehaffie requested that Item B be removed from the consent agenda for further discussion.

With no additional corrections, additions, or deletions to the consent agenda, Trustee Mehaffie moved, seconded by Trustee Bensman, for approval of the consent agenda minus the removed items.

On roll call vote with Trustees Mehaffie, Bensman, Baird Ganley, Dubbs, Fletcher, Gutmann, Heitmeyer and Oda voting aye, the Chair declared the motion carried.

APPROVAL OF TUITION FEE CHANGE FOR FALL 2019

Dr. Larson explained that House Bill 49 allows Ohio community colleges to increase certain fees, but increases need to be approved by each institution's board of trustees, as well as the Ohio Department of Higher Education. All fee increases requested today are in relation to Edison State's new programs, and the research of faculty and deans concerning the consumables needed for these programs.

With no additional corrections, additions, or deletions, Trustee Dubbs moved, seconded by Trustee Heitmeyer, for approval of consent agenda Item B, Board Action FY 2019 052219 - Approval of Tuition Fee Change for Fall 2019.

On roll call vote with Trustees Dubbs, Heitmeyer, Baird Ganley, Bensman, Fletcher, Gutmann, Mehaffie and Oda voting aye, the Chair declared the motion carried.

PRESIDENT'S REPORT:

Dr. Larson updated the Trustees on current initiatives relating to personnel, enrollment, student success, facilities, the Edison State Foundation, workforce and the College's budget.

REGIONAL CAMPUS REPORT:

Mr. Chad Beanblossom, Vice President of Regional Campuses, reported:

Eaton Campus

- There are a total of 13 sections that will be offered beginning in the fall, including all Ag programs.
- There will be 4 sections offered this summer as well.
- Non-credit training was conducted on May 21st by the Center for Workforce Development and Education.
- The Eaton Campus is partnering with MVCTC, allowing them to use ESCC facilities in order to offer GED training.

Troy Campus

- Work continues on that location.
- The schedule for fall 2019 is finalized with a total of 50 students registered so far.
- An agreement with Franklin Urbana will be finalized soon. The official signing between ESCC and Franklin Urbana will take place in late June.

Greenville Campus

- The Darke County Campus has been extremely busy for a summer semester.
- The DCC is partnering with the Greenville Technology Center to reach out to junior high students. Midmark, Jaffe, Ramco and Whirlpool will also participate.
- The DCC is also involved in a program for junior high school students with disabilities. The program is designed to help them transition to high school.

ACADEMIC
SENATE REPORT:

Ms. Elisha Hicks, Academic Senate Chair, reported:

- The Academic Senate met for the final time in April for this academic year.
- Senate voted on a change to the satisfactory/unsatisfactory grading process. Students will now need a C or better in order to move on in developmental English. This new process will go into effect this fall.
- A distance learning committee was created due to the increase in courses offered online. The committee includes four faculty members and the distance learning coordinator.
- Elections were held in April. Senate members are now complete for the upcoming fall semester.
- The curriculum committee met thirteen times this academic year, and reviewed over 160 curriculum items. The committee was very busy this year.
- This concludes Elisha's time as chair. Faculty member Greg Clem is the newly elected Chair, and will begin his term this coming fall semester.
- The board thanked Ms. Hicks for her service as Academic Senate Chair.

TRUSTEE
EDUCATION:

Provost Chris Spradlin invited two faculty members to present to the board on the Engineering and Manufacturing Career Pathways.

- Susan Barth, Instructor of Engineering, gave an overview of the short-term certificates and the classes with which the students participate as a part of the pathway program.
- Dave Barth, Associate Professor of Electronics Engineering Technology, gave an overview of industry partnerships and apprenticeships, and showed examples of some of the equipment that Edison State students use in these programs.
- The trustees were introduced to staff member Amy Borgert, Coordinator of Professional and Technical Pathways Advising, specifically for the Engineering and Manufacturing program.
- The trustees stated they very much appreciated the information presented.

TRUSTEE
COMMITTEE
REPORTS:

Finance/Audit Committee Report:

Finance Committee Chair Bensman reported:

- The budget will be finalized in June, and will be brought to the board for consideration for approval at the next meeting.
- Trustee Bensman met with CFO John Shishoff prior to today's meeting and went through the financial reports. Trustee Bensman asked CFO Shishoff to give a report on the budget.

Treasurer Updates

CFO John Shishoff reported:

- The SB6 score went from 3.7 to 4.1
- The statement of changes in net assets reflects a \$288,232 positive projected outcome. The major change was in operations and maintenance costs.
- In terms of cash flow, the college stands at \$900,000 less this month than last year at this time.
- The net position is sitting at \$288,000 less this year than last year.
- The Center for Workforce Development and Education currently has a positive net income on operations.

With no further discussion, Chair Baird Ganley declared that the budget reports be filed for audit.

TRUSTEE OPEN FORUM:

ACCT

- Trustee Mehaffie reminded the trustees about the 2019 ACCT Leadership Congress, which will take place in October in San Francisco.
- Trustee Mehaffie also reminded the board members of the ACCT GLI New Trustee Academy, which will take place in Washington DC in August.

OACC

- Trustee Dubbs relayed that the OACC Annual Conference will take place in Columbus on June 12th and 13th.
- Dr. Larson will be presenting at the OACC Annual Conference on June 13th.

Trustee Comments

- Trustee Oda commended Mr. Rick Hanes who has been doing a strategic planning initiative for the Piqua Chamber of Commerce, stating that he has been doing a superb job, and has received much praise in the community.
- Trustee Mehaffie commended the PR and Marketing department, stating that they have been doing a wonderful job.
- Trustee Fletcher relayed that she has heard a radio ad from Dayton Public Schools concerning College Credit Plus. Trustee Fletcher feels it is an effective ad, and that DPS does not mention a specific college.

Celebrations

- Trustee Bensman asked everyone to remember those who have served our country in observation of the upcoming Memorial Day holiday.

Agenda Recommendations

- Trustee Mehaffie requested that Maintenance Supervisor Harold Hitchcock join a future meeting so as to give updates on current facilities projects and initiatives.

EXECUTIVE SESSION:

Chair Baird Ganley asked for a motion for the board to go into a second executive session for the purpose of discussing personnel matters.

Trustee Heitmeyer moved, seconded by Trustee Gutmann, to go into executive session in compliance with the Ohio Revised Code. On roll call vote with all Trustees voting aye, the chair declared the motion carried.

Chair Baird Ganley adjourned to an executive session at 4:07 PM for the purposes stated.

PUBLIC SESSION:

Chair Baird Ganley resumed the public session at 4:21 PM.

ADJOURNMENT:

With no further business to come before the board, Chair Baird Ganley declared the meeting adjourned at 4:21 PM.

"The undersigned hereby certify that this meeting was conducted in compliance with Ohio Revised Code Section 121.22."


Chairman


Board Secretary